

NOTICE OF MEETING

CHILDREN AND YOUNG PEOPLE'S SCRUTINY PANEL

Thursday 29th June 2017, 7.00 pm - Civic Centre, High Road, Wood Green, N22 8LE

Members: Councillors Kirsten Hearn (Chair), Mark Blake, Sarah Elliott, Toni Mallett, Liz Morris and Reg Rice

Co-optees/Non Voting Members: Luci Davin (Parent Governor representative), Uzma Naseer (Parent Governor Representative) and Yvonne Denny (Church representative)

Quorum: 3

1. FILMING AT MEETINGS

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on.

By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. APOLOGIES FOR ABSENCE

3. ITEMS OF URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business (late items will be considered under the agenda item where they appear. New items will be dealt with as noted below).

4. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

5. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS

To consider any requests received in accordance with Part 4, Section B, Paragraph 29 of the Council's Constitution.

6. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 3 above.

7. MINUTES (PAGES 1 - 8)

To approve the minutes of the meeting of 16 March 2017.

8. TERMS OF REFERENCE AND MEMBERSHIP (PAGES 9 - 38)

To note the terms of reference and membership for the Panel for 2017/8.

9. WORK PROGRAMME DEVELOPMENT 2017/18 (PAGES 39 - 48)

To agree the areas to be prioritised within the Panel's work plan for 2017/18.

10. CABINET MEMBER QUESTIONS - CHILDREN AND FAMILIES

An opportunity to question the Cabinet Member for Children and Families, Councillor Elin Weston, on developments within her portfolio.

11. CHILD AND ADOLESCENT MENTAL HEALTH: ACCESS FOR BLACK, ASIAN AND MINORITY ETHNIC CHILDREN AND YOUNG PEOPLE (PAGES 49 - 54)

To report on CAMHS services for BAME young people and, in particular, those who come into contact with youth justice services.

12. CABINET MEMBER QUESTIONS - COMMUNITIES

An opportunity to question the Cabinet Member for Communities, Councillor Eugene Ayisi, on developments within the parts of his portfolio that relate to the terms of reference of the Panel.

13. DATES OF FUTURE MEETINGS

- 5 October 2017;
- 6 November 2017;
- 18 December (budget); and
- 8 March 2018

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Bernie Ryan
Assistant Director – Corporate Governance and Monitoring Officer
River Park House, 225 High Road, Wood Green, N22 8HQ

Wednesday, 21 June 2017

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MINUTES OF THE MEETING OF THE CHILDREN AND YOUNG PEOPLE'S SCRUTINY PANEL HELD ON THURSDAY 16TH MARCH 2017

PRESENT:

Councillors: Kirsten Hearn (Chair), Mark Blake, Liz Morris and Reg Rice

Co-opted Members: Luci Davin (Parent Governor representative) and Yvonne Denny (Church representative)

21. FILMING AT MEETINGS

The Chair referred Members present to agenda item 1 as shown on the agenda in respect of filming at the meeting. Members noted the information contained therein.

22. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mallett and Uzma Naseer (parent governor representative).

23. ITEMS OF URGENT BUSINESS

None.

24. DECLARATIONS OF INTEREST

Ms Denny reported that she was Vice Chair of the Bridge Renewal Trust, whose premises were located in the same building as that proposed for the use by Haringey Youth Zone (see agenda item 9).

25. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS

None.

26. MINUTES

AGREED:

That the minutes of the meeting of 23 January 2017 be approved.

27. CAMHS TRANSFORMATION PLAN

Catherine Swaile, the Vulnerable Children and Young People's Joint Commissioning Manager, reported on progress with the transformation of Child and Adolescent Mental Health Services (CAMHS) within the borough. She reported that the

Transformation Plan had recently been updated to take into account work that had been completed since the original plan had been approved.

She stated that CAMHS incorporated a wide range of emotional well being services. These included the new Choices service, work with the Council's Early Help services and psychological support for parents. The main service base was at Burgoyne Road. Although there was an outreach team based on the St. Ann's site, there was no in patient CAMHS provision there. There was also a pilot GP service within the borough as well as counselling and psychotherapy that was delivered by Open Door in Crouch End and Tottenham. There was emergency provision at the North Middlesex and Whittington Hospitals, although this was not available at weekends. In patient services were provided by the Beacons in Edgware as well as Simmons House in Muswell Hill. Schools also provided some support themselves.

CAMHS generally dealt with young people up to the age of 18. However, some services could work with older children if necessary, for example Open Door and the Tavistock and Portman Trust. Consideration was being given to varying the contract with Barnet, Enfield and Haringey Mental Health Trust so that there was greater flexibility in order to assist with the transition by young people from CAMHS to adult mental health services.

In answer to a question regarding waiting times from referral to assessment, Ms Swaile reported that 46% of children and young people waited between 0 and 4 weeks, 39% waited between 4 and 8 weeks and 9% waited between 8 and 13 weeks. 2% waited more than 26 weeks. The waiting time for the Choices service was a maximum of 28 days. However, there was a national drive to focus more strongly on the second appointment as this was generally when treatment commenced. The average figure for this in Haringey was 71 days. Average waiting time nationally was currently 11 weeks. It was acknowledged that this was quite long, especially in terms of the life of a child.

In answer to a question regarding provision for black and minority ethnic (BAME) children and young people, Ms Swaile stated that she was not aware of any evidence that they were following different routes. CAMHS worked closely with the Pupil Referral Unit (PRU) and, in addition, had identified the fact that provision in the Youth Offending Service was currently insufficient. In response to this, additional staffing had been allocated to it. She felt that interventions needed to take place at an early stage in order to reduce the risk of children and young people entering the youth justice system. Schools also had a responsibility to provide support.

Ms Swaile reported that provision for BAME communities had been benchmarked against census data in 2015. It was found that there was little variance between different ethnic groups. However, there was under representation amongst children and young people who identified themselves as Black British. Work was required to improve engagement and NHS trusts also needed to improve their ethnic monitoring. The Panel noted that Open Door in Tottenham was undertaking specific work to engage with the black community.

In answer to a question regarding provision of young children at risk of exclusion, Ms Swaile reported that there was currently a pilot project involving 11 schools aimed at

improving communication and facilitating early intervention. In addition, schools could provide direct access to CAMHS services. In particular, there was support available at the Chestnuts Centre on attachment and trauma. Provision was either commissioned by schools or the CCG.

In respect of care leavers and looked after children, Ms Swaile reported that they were able to access services until they were 18. However, a number of services were still open to young people after they had turned 18. It was acknowledged that there was a gap in provision in the transitional process to adult services. Mind had undertaken some work in respect of this but it had now come to an end.

In respect of care leavers and looked after children, Ms Swaile reported that they were able to access services until they were 18. However, a number of services were still open to young people after they had turned 18. It was acknowledged that there was a gap in provision in the transitional process to adult services. Mind had undertaken some work in respect of this but it had now come to an end. Jon Abbey, the Director of Children's Services reported that there was a void in provision for young people between the ages of 18 and 21. There were 429 children who currently fell within this group, which was too big a number to be overlooked.

Ms Swaile reported that the child house model for those who have experienced child sexual assault is now live and it is possible to access a range of services, though not, as yet, in a single location.

The Panel thanked Ms Swaile for her contribution and requested that written responses to the questions from the Panel that it had not been possible to cover in the time available be circulated.

The Panel noted that it had received some evidence as part of its review on disproportionality within the youth justice system that there had been an increase in emotional and behavioural issues reported amongst children in primary schools, which had been referred to in the recommendations. They requested that an update on progress with this be referred to a future meeting of the Panel.

AGREED:

1. That a report be submitted to a future meeting of the Panel on CAMHS provision for BAME young people and, in particular, those who come into contact with the youth justice system; and
2. That a report be submitted to a future meeting of the Panel on action to address the recent increase in emotional and behavioural issues reported amongst children in primary schools, as referred to in the Panel's review on disproportionality within the youth justice system.

28. DEVELOPMENT OF POST 16 PROVISION/SCRUTINY REVIEW ON YOUTH TRANSITION

David Grant, School Improvement Adviser in the Children and Young People's Service, reported on progress with the implementation of the recommendations of the

Panel's review on youth transition and the development of post 16 provision within the borough.

He reported that the Academy of Excellence in Tottenham was aiming to accept 175 admissions this year and 700 overall in the coming years and would be occupying the previous Tottenham UTC building. Haringey 6th Form College was enjoying improved academic results. It provided a range of courses, including GCSE re-sits and vocational options.

The Panel noted that the percentage of young people who went to university in 2016 in the Hornsey constituency was now 43%. It was 29% in the Tottenham constituency but this was 50% higher than it had been 10 years ago. There were no existing school 6th forms in Tottenham but this was now changing with the new Harris Academy. The largest provider in Tottenham was the Haringey 6th Form College. ADA, the National Digital Skills College had opened in September 2016 and, in addition, the London Academy of Excellence would open in September 2017. 55% of young people went outside the borough for their 6th form education but they tended to perform less well than those who remained in-borough. The out of borough provision that young people accessed was mainly determined by their reputation, peer groups and transport links.

Mr Grant reported that there was unfilled capacity at the Haringey 6th Form College. There were currently 800 young people on roll but a further 400 could be accommodated. A lot of work had been undertaken by the new Principal to develop good links with schools. The destinations of students and "added value" statistics were both good and standards were improving. However, there was an unwarranted negative perception of the Centre that was proving difficult to overcome.

A Panel Member expressed concern in respect of behavioural issues in respect of students that had previously been encountered at the College. Mr Abbey reported that 4 years ago the College had been rated as "requires improvement" by Ofsted. In the last two years, improvements had taken place and it was now rated as "good". Despite the progress made, changing perceptions was challenging. However, there was now a wider range of choices for post 16 in Tottenham than in previous years. He agreed to bring the issues that had been raised in respect of Haringey 6th Form College to the attention of the College's trustees.

In answer to a question, Mr Grant reported that there was a wide range of provision available for children with special educational needs and disabilities, although facilities varied between colleges. With a suitable health and education plan and support, it was possible for young people to study at all levels.

Vicky Clark, Assistant Director of Development and Growth, reported that the demographics of those who attended the recent careers fair at Alexandra Palace had not been specifically monitored as this would have not been practical. However, it appeared that a larger proportion of attendees had come from the west of the borough and approximately a third had come from Tottenham. There was a need to improve marketing and, in addition, consideration could be given to alternating venues to different locations across the borough.

In respect of apprenticeships, she stated that the reputation of these had been poor but was now improving. The Economic Development Team nevertheless needed to do more to promote them and work was taking place to achieve this. There were a lot of small businesses within the borough and apprenticeships could be more difficult for them to administer than larger organisations. It was also important that schools promoted apprenticeships more effectively. The Panel noted that a member of the Economic Development Team worked closely with schools and their careers advisers to ensure that suitable options were provided for young people. Work also took place with the College of North East London. There was also a particular need for young people to develop employability skills to enable them to stay in employment. Case studies of the experiences of young people and employers were being developed and work was taking place with The Voice newspaper to promote these.

Councillor Weston, the Cabinet Member for Children, reported that post 16 was a complex area and better co-ordination was required. Young people were happy to travel and this included across the borough as well as outside. Significant numbers of young people from the east of the borough attended provision in the west. Councillor Ayisi, the Cabinet Member of Communities, reported that the issues in Haringey were not dissimilar to those experienced elsewhere. Those young people who attended colleges tended to adjust better to university life. There was a need to engage more effectively with employers in respect of apprenticeships and ensure that there was clarity on entry requirements.

AGREED

That the Director of Children's Services be requested to bring the concerns expressed by the Panel Members in respect of historic behavioural issues at Haringey 6th Form College to the attention of the College's trustees.

29. HARINGEY YOUTH ZONE

Councillor Eugene Aysisi, the Cabinet Member for Communities, reported on proposals to develop a Haringey Youth Zone. A limited budget of £250,000 was currently available for youth services in the borough and this was an opportunity to bring in additional funding to further develop universal youth provision. OnSide, the Council's proposed partner in this development, was a charity that worked across the country. The partnership would bring in £3 million of capital funding as well as an annual £750,000 in revenue funding for three years. There was no final agreement as yet on the site for a new facility. OnSide had committed to keep the Bruce Grove Youth Centre open as a delivery site. A local charitable organisation would be established to operate the new facility once it had been built, with a partnership between Haringey and Onside taking the proposal to forward. A working group would be established to support work on the detail.

Youth offer provision in the borough was currently limited and focussed on Bruce Grove Youth Space. The key to the success of the proposed development would be engaging and working with those within the local community who were best placed to advise on how to ensure that the new development and offer were attractive and sustainable. It was acknowledged that some young people were reticent to move around the borough but the majority were not and the facilities and the offer would

encourage them to attend the new provision irrespective of location. In addition, the proposal provided an additional £750,000 revenue for youth services across the borough.

In answer to a question, Gill Gibson, the Assistant Director for Early Help and Prevention, reported that five youth zones facilities had been established for more than three years. There was currently no facility in London although several were currently under development. OnSide had been established in Bolton and aimed to be open 7 days a week and all year round. The charity had brought together the private sector as well as youth service professionals. Cllr Ayisi reported that other authorities had provided £400,000 but OnSide had accepted a lower amount from Haringey. OnSide were committed to working with the borough to develop provision. Young people would be fully engaged in the design and development process.

The Panel noted that the programme would be established jointly with young people and focus on a range of activities, including enterprise, music and sport. It would provide a safe place for young people to meet and find someone to talk to. There was also a commitment to establish youth outreach in the 9 months leading up to the new facility opening. OnSide were aware of post code issues and had encountered similar issues in North Manchester and Wolverhampton. There would be specific provision for girls and LGBT young people. A specific charitable trust would be created to run services in Haringey. The key to ensuring that diversity was considered would be to ensure appropriate representation from the local community on the Haringey board.

Ms Gibson reported that the proposals were consistent with the Council's aspirations and strategies for children and young people. As a registered charity, the new facility would be in a position to attract external grant funding. The future financial risk levels were considered to be low and it was felt to be a successful operating model that could be sustained. The key risk for Haringey was the possibility of being left with the premises, should local fund raising not be achieved. The Panel noted that it would initially be a three year commitment by the Council and that potentially £12 of social benefit would be generated from each £1 invested. Success would be the establishment of a financially viable service with increased provision, more young people in employment and less anti social behaviour. The Panel noted that there had been a reduction in anti social behaviour in Manchester following the establishment of a youth zone there.

Cllr Ayisi reported that it was proposed to re-locate the community groups from Chestnuts Community Centre into alternative accommodation prior to securing permanent premises as part of local re-development. It was not anticipated that the new building on the site would encroach significantly beyond the footprint of the current building.

The Panel expressed concern that the Equalities Impact Assessment had not been undertaken at an earlier stage. It was important that it was not an after thought and considered fully in the development of the proposal. It was also noted that dialogue has been taking place for two years and felt that engagement could therefore have taken place at an earlier stage.

Councillor Ayisi commented that the proposal had been developed in the last few months. In terms of the procurement process, there was no similar provider to compare the proposal with and it was considered highly unlikely, following soft market testing, that other organisations would be able to match the model presented.

AGREED:

1. That the report be noted but that the Panel expresses its concerns in respect of the “one size fits all” model and lack of earlier engagement; and
2. That Councillor Mark Blake be appointed to the Working Group.

30. SCRUTINY REVIEW ON CHILD FRIENDLY HARINGEY

Councillor Weston reported that she welcomed the Panel’s report and was pleased that the Panel had focussed on this issue. She would respond in due course but hoped that it would be possible to agree most, if not all, of the Panel’s recommendations.

AGREED:

That the report and its recommendations be agreed and submitted on behalf of the Panel to the Overview and Scrutiny Committee for approval.

31. WORK PROGRAMME UPDATE

AGREED:

The consideration be given to the inclusion of a review on the issue of care leavers within the future work plan for the Panel.

32. VOTE OF THANKS

It being the last meeting of the Panel for the current Municipal Year, the Chair was thanked by the Panel for her work as Chair. The Chair thanked Members and officers for their kind assistance and co-operation.

CHAIR: Councillor Kirsten Hearn

Signed by Chair

Date

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Report for: Children and Young People's Scrutiny Panel - 29 June 2017

Item number:

Title: Terms of Reference and Membership

Report authorised by : Michael Kay, Democratic Services and Scrutiny Manager

Lead Officer: Robert Mack, Principal Scrutiny Support Officer,
Tel: 020 8489 2921, e-mail: rob.mack@haringey.gov.uk

Ward(s) affected: N/A

**Report for Key/
Non Key Decision:** N/A

1. Describe the issue under consideration

1.1 This report sets out the terms of reference and membership for Overview and Scrutiny and its panels for 2017/18.

2. Recommendations

2.1 The Panel is asked to:

(a) Note the terms of reference (Appendix A) and Protocol (Appendix B) for Overview and Scrutiny.

(b) Note the policy areas/remits and membership for each Scrutiny Panel for 2017/18 (Appendix C).

3. Reasons for decision

3.1 The terms of reference and membership of the scrutiny panels above need to be noted at the first meeting of each municipal year.

4. Overview and Scrutiny Committee

4.1 As agreed by Council on 22 May, the membership of the Overview and Scrutiny Committee for 2017/17 is: Cllr Charles Wright (Chair); Cllr Pippa Connor (Vice-Chair); Cllr Tim Gallagher; Cllr Kirsten Hearn; and Cllr Emine Ibrahim

4.2 The membership of the Committee also includes the statutory education representatives, who have voting rights solely on education matters

4.3 The terms of reference and role of the OSC is set out in Part Two (Article 6), Part Three (Section B) and Part Four (Section G) of the Council's Constitution. Together, these specify key responsibilities for the Committee. This information is provided in full at Appendix A.

4.4 There is also a Protocol, outside the Constitution and provided at Appendix B, that sets out how the OSC is to operate.

5. Scrutiny Panels

5.1 Article 6 of the Constitution states the OSC shall appoint Scrutiny Panels in order to discharge the Overview and Scrutiny role.

5.2 The specific functions for any Scrutiny Panels established is outlined in Article 6 of the Constitution at 6.3 (b) and 6.3 (c). The procedure by which this operates is detailed in the Scrutiny Protocol:

- The OSC shall establish four standing Scrutiny Panels, to examine designated public services.
- The OSC shall determine the terms of reference for each Scrutiny Panel.
- If there is any overlap between the business of the Panels, it is the responsibility of the OSC to resolve the issue.
- Areas which are not covered by the four standing Scrutiny Panels shall be the responsibility of the main OSC.
- The Chair of each Scrutiny Panel shall be a member of the OSC, as determined by the OSC at its first meeting.
- It is intended that each Scrutiny Panel shall be comprised of between 3 and 7 backbench or opposition members, and be politically propionate as far as possible.
- Each Scrutiny Panel shall be entitled to appoint up to three non-voting co-optees. The Children and Young People’s Scrutiny Panel membership will include the statutory education representatives of OSC.

5.3 The suggested 2017/18 membership for the four Scrutiny Panels is listed below.

| Scrutiny Panel | Membership |
|---|---|
| Adults and Health | Cllrs Connor (Chair), Adamou, Beacham, Berryman, Griffith, Mitchell, Ozbek |
| Children and Young People | Cllrs Hearn (Chair), M Blake, Elliott, Mallett, Morris, Rice, plus the statutory education representatives of OSC |
| Environment and Community Safety | Cllrs Gallagher (Chair), B Blake, Carter, Gunes, Hare, Jogee, Stennett |
| Housing and Regeneration | Cllr Ibrahim (Chair), Bevan, Brabazon, Engert, J Mann, Newton. |
| All Councillors (except Members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved. | |

5.4 In view of the changes to Cabinet Member Portfolios, noted by Council on 22 May, the policy areas to be covered by the four existing Scrutiny Panels have been updated. This information, together with the relevant Portfolio holders for each scrutiny body, is attached at Appendix C.

6. Contribution to strategic outcomes

6.1 The contribution scrutiny can make to strategic outcomes will be considered as part of its routine work.

7. Statutory Officers Comments

Finance and Procurement

7.1 The Chief Finance Officer has confirmed the Haringey representatives on the JHOSC are not entitled to any remuneration. As a result, there are no direct financial implications arising from the recommendations set out in this report.

7.2 Should any of the work undertaken by Overview and Scrutiny generate recommendations with financial implications then these will be highlighted at that time.

Legal

7.3 The Assistant Director for Corporate Governance has been consulted on the contents of this report.

7.4 Under Section 21 (6) of the Local Government Act 2000, an Overview and Scrutiny Committee has the power to appoint one or more sub-committee to discharge any of its functions. The establishment of Scrutiny Panels by the Committee falls within this power and is in accordance with the requirements of the Council's Constitution.

7.5 Scrutiny Panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each scrutiny panel produces must be approved by the OSC. Such reports can then be referred to Cabinet or Council under agreed protocols.

Equality

7.6 The Council has a public sector equality duty under the Equalities Act (2010) to have due regard to:

- Tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;
- Advance equality of opportunity between people who share those protected characteristics and people who do not;
- Foster good relations between people who share those characteristics and people who do not.

7.7 The proposals outlined in this report relate to the membership and terms of reference for the OSC and carry no direct implications for the Council's general equality duty. However, the Committee should ensure that it addresses these duties by considering them within its work programme and those of its panels, as well as individual pieces of work. This should include considering and clearly stating;

- How policy issues impact on different groups within the community, particularly those that share the nine protected characteristics;
- Whether the impact on particular groups is fair and proportionate;
- Whether there is equality of access to services and fair representation of all groups within Haringey;
- Whether any positive opportunities to advance equality of opportunity and/or good relations between people, are being realised.

7.8 The Committee should ensure that equalities comments are based on evidence. Wherever possible this should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

8. Use of Appendices

Appendix A Part Two (Article 6), Part Three (Section B), and Part Four (Section G) of the Constitution of the London Borough of Haringey.

Appendix B Scrutiny Protocol

Appendix C Overview & Scrutiny Remits and Membership 2017/18

9. Local Government (Access to Information) Act 1985

Appendix A

PART TWO – ARTICLES OF THE CONSTITUTION

Last updated 18 July 2016

Article 6 - Overview and Scrutiny

6.01 Terms of reference

The Council will appoint an Overview and Scrutiny Committee to discharge the functions conferred by section 9F of the Local Government Act 2000, the Health & Social Care Act 2001 and the NHS Reform & Health Professionals Act 2002.

6.02. General role

Within its terms of reference, the Overview and Scrutiny Committee may:

- (a) Exercise an overview of the forward plan;
- (b) Review or scrutinise decisions made or actions taken in connection with the discharge of any of the Cabinet's or Council's functions;
- (c) Make reports and recommendations to the full Council, the Cabinet or relevant non-Executive Committee in connection with the discharge of any functions;
- (d) Make reports or recommendations on matters affecting the area or its inhabitants;
- (e) Exercise the right to call-in, for reconsideration, key decisions made but not yet implemented by the Executive;
- (f) Receive the reports and recommendations of its commissioned Scrutiny Review Panels; and
- (g) In accordance with statutory regulations to review and scrutinise matters relating to the health service within the Authority's area and to make reports and recommendations thereon to local NHS bodies;
- (h) Enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

6.03 Specific functions

- (a) Scrutiny Review Panels.**

Appendix A

The Overview and Scrutiny Committee shall appoint Scrutiny Review Panels in order to discharge the Overview and Scrutiny role for designated public services and will co-ordinate their respective roles.

(b) Policy development and review.

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish may:

- (i) Assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Cabinet and chief officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

(c) Scrutiny.

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish may:

- (i) Review and scrutinise the decisions made by and performance of the Cabinet and council officers both in relation to individual decisions and over time;
- (ii) Review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Cabinet and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Make recommendations to the Cabinet or relevant non-executive Committee arising from the outcome of the scrutiny process;

Appendix A

- (v) Review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee and local people about their activities and performance; and
- (vi) Question and gather evidence from any person (with their consent).

(d) Finance

Overview and Scrutiny Committee may exercise overall responsibility for the finances made available to them.

(e) Annual report.

Overview and Scrutiny Committee must report annually to full Council on their workings and make recommendations for future work programmes and amended working methods if appropriate.

6.04 Proceedings of Overview and Scrutiny Committee

The Overview and Scrutiny Committee and any Scrutiny Review Panels it may establish will conduct their proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution.

6.05 Votes of No Confidence

The Chair of the Overview and Scrutiny Committee or the Chair of a Scrutiny Review Panel shall cease to hold that office as a Scrutiny member if a vote of no confidence, of which notice appears on the agenda, is carried at the meeting of the relevant body. The responsibilities of that member shall be carried out by the relevant Vice-Chair until such time as a subsequent meeting of that body has been notified of the appointment of a replacement or the reappointment of the member concerned. In the event of all members of the Overview and Scrutiny Committee having been removed from office in this way at any time, Scrutiny functions shall in the interim be carried out by Full Council.

Appendix A

PART THREE – RESPONSIBILITY FOR FUNCTIONS

SECTION B

Last updated 18 July 2016

SECTION 2 – COMMITTEES

The following shall be committees of the Council and they shall have the membership as described in the Appointments of Committees, Sub-Committees, Panels, etc (as approved by the Annual Meeting):

- 1. The Corporate Committee**
 - 2. Combined Pensions Committee and Board**
 - 3. Staffing and Remuneration Committee**
 - 4. Overview and Scrutiny Committee**
 - 5. Standards Committee**
 - 6. Alexandra Palace and Park Board**
 - 7. The Regulatory Committee**
 - 8. The Health and Wellbeing Board**
-

4. Overview and Scrutiny Committee

The Overview and Scrutiny Committee may:

- (a) exercise an overview of the forward plan;
- (b) review or scrutinise decisions made or actions taken in connection with the discharge of any of the Cabinet's or Council's functions;
- (c) make reports and recommendations to the full Council, the Cabinet or relevant non-Executive Committee in connection with the discharge of any functions;
- (d) make reports or recommendations on matters affecting the area or its inhabitants;
- (e) exercise the right to call-in, for reconsideration, key decisions made but not yet implemented by the Cabinet;
- (f) receive the reports and recommendations of its Scrutiny Review Panels;

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- (g) in accordance with statutory regulations to review and scrutinise matters relating to the health service and all NHS funded services within the Authority's area and to make reports and recommendations thereon to local NHS and NHS funded bodies;
- (h) enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013;
- (i) review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible partner authorities of their crime and disorder functions;
- (j) make reports or recommendations to the Cabinet or full Council where appropriate with respect to the discharge of the crime and disorder functions by the responsible partner authorities;
- (k) make arrangements which enable any Councillor who is not a Committee Member to refer any crime and disorder matter to the Committee under the Councillor Call for Action procedure; and
- (l) make arrangements which enable any Councillor who is not a Committee Member to refer to the Committee any local government matter which is relevant to the functions of the Committee under the Councillor Call for Action procedure.
- (m) there is a Protocol outside this Constitution setting out how the Overview and Scrutiny Committee is to operate. The Protocol shall be applied in a manner consistent with the Committee Procedure Rules in Part 4 and any issue on procedure at the meeting shall be subject to the ruling of the Chair. The Protocol can be amended by the written agreement of the Leaders of the Political Groups on the Council.
- (o) to appoint two representatives to the standing Joint Health Overview and Scrutiny Committee for North Central London. (Since this appointment is for only two Members to the Joint Committee, the "political proportionality" rules in the Local Government and Housing Act 1989 do not apply.)

SECTION 3 - SUB-COMMITTEES AND PANELS

The following bodies shall be created as Sub-Committees of the relevant Committee of the Council under which they are listed. Bodies described as "Panels" are Sub-Committees unless otherwise stated. Sub-Committees shall

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report to their parent bodies and they shall have the membership as described in the Appointments of Non-Executive Committees, Sub-Committees, Panels, etc as approved by the Annual Meeting.

2. Under Overview and Scrutiny Committee

2.1 Scrutiny Review Panels

- (a) To carry out scrutiny processes relevant to particular services as determined by Overview and Scrutiny Committee and within the parameters, protocols and procedures agreed by Overview and Scrutiny Committee for all Scrutiny Review Panels.
- (b) Within these scrutiny processes to request and receive submissions, information and answers to questions from Cabinet Members, officers and other senior employees of the Council, service users, external experts and relevant members of the public.
- (c) To refer the findings/recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to The Cabinet and/or the Council as appropriate.

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PART FOUR – RULES OF PROCEDURE

SECTION G – OVERVIEW & SCRUTINY PROCEDURE RULES

Last updated 21 July 2014

1. The arrangements for Overview and Scrutiny

- 1.1 The Council will have one Overview and Scrutiny Committee, which will have responsibility for all overview and scrutiny functions on behalf of the Council.
- 1.2 The terms of reference of the Overview and Scrutiny Committee will be:
- (i) The performance of all overview and scrutiny functions on behalf of the Council.
 - (ii) The appointment of Scrutiny Review Panels, with membership that reflects the political balance of the Council.
 - (iii) To determine the terms of reference of all Scrutiny Review Panels.
 - (iv) To receive reports from local National Health Service bodies on the state of health services and public health in the borough area.
 - (v) To enter into or appoint such joint overview and scrutiny committees that include the London Borough of Haringey and other boroughs for the purpose of responding to consultation by NHS bodies on proposals for substantial variation or development in the provision of health services as required by The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
 - (vi) To monitor the effectiveness of the Council's Forward Plan.
 - (vii) To receive all appropriate performance management and budget monitoring information.
 - (viii) To approve a programme of future overview and scrutiny work so as to ensure that the Overview and Scrutiny Committee's and Scrutiny Review Panels' time is effectively and efficiently utilised;
 - (ix) To consider all requests for call-in and decide whether to call-in a key decision, how it should be considered and whether to refer the decision to the Cabinet or to Council.

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- (x) To monitor the effectiveness of the Call-in procedure.
- (xi) To review and scrutinise action taken by partner authorities in discharge of crime and disorder functions and to make reports and recommendations to Cabinet and Council on these.
- (xii) To make arrangements which enable any Councillor who is not a Committee Member to refer any local government matter, or any crime and disorder matter, to the Committee under the Councillor Call for Action Procedure.
- (xiii) To ensure that referrals from Overview and Scrutiny Committee to the Cabinet either by way of report or call-in are managed efficiently, and
- (xiv) To ensure community and voluntary sector organisations, users of services and others are appropriately involved in giving evidence to the Overview and Scrutiny Committee or relevant Scrutiny Review Panel.

1.3 The Overview and Scrutiny Committee may establish a number of Scrutiny Review Panels:

- (i) Scrutiny Reviews Panels are appointed to examine designated Council services. Scrutiny Review Panels will refer their findings/recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to the Cabinet and/or the Council as appropriate.
- (ii) Scrutiny Review Panels will analyse submissions, request and analyse any additional information, and question the Cabinet Member(s), relevant Council officers, local stakeholders, and where relevant officers and/or board members of local NHS bodies or NHS funded bodies.
- (iii) Subject to the approval of the Overview and Scrutiny Committee, Scrutiny Review Panels will be able to appoint external advisors and/or to commission specific pieces of research if this is deemed necessary.
- (iv) Scrutiny Review Panels should make every effort to work by consensus; however, in exceptional circumstances Members may submit minority reports.
- (v) Prior to publication, draft reports will be sent to the relevant chief officers or where relevant officers of the National Health Service for checking for inaccuracies and the presence of

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exempt and/or confidential information; Scrutiny Review Panel members will revisit any conclusions drawn from disputed information;

- (vi) Following approval by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting together with an officer report where appropriate. The Cabinet will consider the reports and formally agree their decisions.
 - (vii) Following approval by the Overview and Scrutiny Committee, reports on NHS, non-executive or regulatory matters will be copied to the Cabinet for information.
 - (viii) At the Cabinet meeting to receive the final report and recommendations, the Chair of the Overview and Scrutiny Committee or the Chair of the Scrutiny Review Panel may attend and speak.
 - (ix) After an appropriate period, post implementation, Overview and Scrutiny Committee will carry out a follow up review to determine if the recommendations had the intended outcomes and to measure any improvements.
- 1.4 When Scrutiny Review Panels report on non-executive or regulatory functions the above rules apply, except the references to The Cabinet shall be taken as reference to the relevant non-executive body.
- 1.5 The Overview and Scrutiny Committee shall undertake scrutiny of the Council's budget through a Budget Scrutiny process. The procedure by which this operates is detailed in the Protocol covering the Overview and Scrutiny Committee.
- 1.6 All Overview and Scrutiny meetings shall take place in public (except where exempt or confidential matters are considered).
- 1.7 The Overview and Scrutiny function should not be seen as an alternative to established disciplinary, audit or complaints mechanisms and should not interfere with or pre-empt their work.
- 2. Membership of the Overview and Scrutiny Committee and Scrutiny Review Panels**
- 2.1 All Councillors (except Members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved.

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- 2.2 The membership of the Overview and Scrutiny Committee and Scrutiny Review Panels shall, as far as is practicable, be in proportion to the representation of different political groups on the Council.

3. Co-optees

- 3.1 Each Scrutiny Review Panel shall be entitled to appoint up to three people as non-voting co-optees.
- 3.2 Statutory voting non-Councillor members of Overview and Scrutiny Committee will be paid an allowance in accordance with the Members' Allowances Scheme in Part 6 of this Constitution.

4. Education representatives

- 4.1 The Overview and Scrutiny Committee and the Scrutiny Review Panel whose terms of reference relate to education functions that are the responsibility of the Cabinet, shall include in its membership the following representatives:

- (i) At least one Church of England diocesan representative (voting).
- (ii) At least one Roman Catholic diocesan representative (voting).
- (iii) 2 parent governor representatives (voting).

These voting representatives will be entitled to vote where the Overview and Scrutiny Committee or the Scrutiny Review Panel is considering matters that relate to relevant education functions. If the Overview and Scrutiny Committee or Scrutiny Review Panel is dealing with other matters, these representatives shall not vote on those matters though they may stay in the meeting and speak at the discretion of the Chair. The Overview and Scrutiny Committee and Scrutiny Review Panel will attempt to organise its meetings so that relevant education matters are grouped together.

5. Meetings of the Overview and Scrutiny Committee and Scrutiny Review Panels

- 5.1 In addition to ordinary meetings of the Overview and Scrutiny Committee, extraordinary meetings may be called from time to time as and when appropriate. An Overview and Scrutiny Committee meeting may be called by the Chair of the Overview and Scrutiny Committee after consultation with the Chief Executive, by any two Members of the Committee or by the proper officer if he/she considers it necessary or appropriate.
- 5.2 In addition to ordinary meetings of the Scrutiny Review Panels, extraordinary meetings may be called from time to time as and when

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appropriate. A Scrutiny Review Panel meeting may be called by the Chair of the Panel after consultation with the Chief Executive, by any two Members of the Committee or by the proper officer if he/she considers it necessary or appropriate.

6. Quorum

The quorum for the Overview Scrutiny Committee and for each Scrutiny Review Panel shall be at least one quarter of its membership and not less than 3 voting members.

7. Chair of the Overview and Scrutiny Committee and Scrutiny Review Panels

7.1 The Chair of the Overview and Scrutiny Committee will be appointed by the Council.

7.2 The Chair of the Overview and Scrutiny Committee shall resign with immediate effect if a vote of no confidence is passed by the Overview and Scrutiny Committee.

7.3 Chairs of Scrutiny Review Panels will be drawn from among the Councillors sitting on the Overview and Scrutiny Committee. Subject to this requirement, the Overview and Scrutiny Committee may appoint any person as it considers appropriate as Chair having regard to the objective of cross-party chairing in proportion to the political balance of the Council. The Scrutiny Review Panels shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

7.4 The Chair of the Budget Scrutiny Review process will be drawn from among the opposition party Councillors sitting on the Overview and Scrutiny Committee. The Overview and Scrutiny Committee shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

8. Work programme

Overview and Scrutiny Committee will determine the future scrutiny work programme and will establish Scrutiny Review Panels to assist it to perform its functions. The Committee will appoint a Chair for each Scrutiny Review Panel.

9. Agenda items for the Overview and Scrutiny Committee

9.1 Any member of the Overview and Scrutiny Committee shall be entitled to give notice to the proper officer that he/she wishes an item relevant to the functions of the Committee to be included on the agenda for the

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next available meeting of the Committee. On receipt of such a request the proper officer will ensure that it is included on the next available agenda.

- 9.2 The Overview and Scrutiny Committee shall also respond, as soon as its work programme permits, to requests from the Council and, if it considers it appropriate, from the Cabinet to review particular areas of Council activity. Where they do so, the Overview and Scrutiny Committee shall report their findings and any recommendations back to the Cabinet within an agreed timescale.

10. Policy review and development

- 10.1 The role of the Overview and Scrutiny Committee in relation to the development of the Council's budget and policy framework is set out in the Budget and Policy Framework Procedure Rules in Part 4 of this constitution.

- 10.2 In relation to the development of the Council's approach to other matters not forming part of its policy and budget framework, the Overview and Scrutiny Committee and its Scrutiny Review Panels may make proposals to the Cabinet for developments insofar as they relate to matters within their terms of reference. The Scrutiny Review Panels must do so via the Overview and Scrutiny Committee.

11. Reports from the Overview and Scrutiny Committee

Following endorsement by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting. The procedure to be followed is set out in paragraphs 1.3 or 1.4 above.

12. Making sure that overview and scrutiny reports are considered by the Cabinet

- 12.1 The agenda for Cabinet meetings shall include an item entitled 'Issues arising from Scrutiny'. Reports of the Overview and Scrutiny Committee referred to the Cabinet shall be included at this point in the agenda unless either they have been considered in the context of the Cabinet's deliberations on a substantive item on the agenda or the Cabinet gives reasons why they cannot be included and states when they will be considered.
- 12.2 Where the Overview and Scrutiny Committee prepares a report for consideration by the Cabinet in relation to a matter where decision making power has been delegated to an individual Cabinet Member, a Committee of the Cabinet, an Area Committee, or an Officer, or under Joint Arrangements, then the Overview and Scrutiny Committee will

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also submit a copy of their report to that body or individual for consideration, and a copy to the proper officer. If the Member, committee, or officer with delegated decision making power does not accept the recommendations of the Overview and Scrutiny Committee, then the body/he/she must then refer the matter to the next appropriate meeting of the Cabinet for debate before making a decision.

13. Rights and powers of Overview and Scrutiny Committee members

13.1 Rights to documents

- (i) In addition to their rights as Councillors, members of the Overview and Scrutiny Committee and Scrutiny Review Panels have the additional right to documents, and to notice of meetings as set out in the Access to Information Procedure Rules in Part 4 of this Constitution.
- (ii) Nothing in this paragraph prevents more detailed liaison between the Cabinet and the Overview and Scrutiny Committee and Scrutiny Review Panels as appropriate depending on the particular matter under consideration.

13.2 Powers to conduct enquiries

The Overview and Scrutiny Committee and Scrutiny Review Panels may hold enquiries into past performance and investigate the available options for future direction in policy development and may appoint advisers and assessors to assist them in these processes. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations, within available resources. They may ask witnesses to attend to address them on any matter under consideration and may pay any advisers, assessors and witnesses a reasonable fee and expenses for doing so. Scrutiny Review Panels require the support of the Overview and Scrutiny Committee to do so.

13.3 Power to require Members and officers to give account

- (i) The Overview and Scrutiny Committee and Scrutiny Review Panels may scrutinise and review decisions made or actions taken in connection with the discharge of any Council functions (Scrutiny Review Panels will keep to issues that fall within their terms of reference). As well as reviewing documentation, in fulfilling the scrutiny role, it may require any Member of the Cabinet, the Head of Paid Service and/or any senior officer (at

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second or third tier), and chief officers of the local National Health Service to attend before it to explain in relation to matters within their remit:

- (a) any particular decision or series of decisions;
- (b) the extent to which the actions taken implement Council policy (or NHS policy, where appropriate); and
- (c) their performance.

It is the duty of those persons to attend if so required. At the discretion of their Director, council officers below third tier may attend, usually accompanied by a senior manager. At the discretion of the relevant Chief Executive, other NHS officers may also attend overview and scrutiny meetings.

- (ii) Where any Member or officer is required to attend the Overview and Scrutiny Committee or Scrutiny Review Panel under this provision, the Chair of that body will inform the Member or proper officer. The proper officer shall inform the Member or officer in writing giving at least 10 working days notice of the meeting at which he/she is required to attend. The notice will state the nature of the item on which he/she is required to attend to give account and whether any papers are required to be produced for the Overview and Scrutiny Committee or Scrutiny Review Panel. Where the account to be given to Overview and Scrutiny Committee or Scrutiny Review Panel will require the production of a report, then the Member or officer concerned will be given sufficient notice to allow for preparation of that documentation.
- (iii) Where, in exceptional circumstances, the Member or officer is unable to attend on the required date, then the Overview and Scrutiny Committee or Scrutiny Review Panel shall in consultation with the Member or officer arrange an alternative date for attendance, to take place within a maximum of 10 days from the date of the original request.

14. Attendance by others

The Overview and Scrutiny Committee or Scrutiny Review Panel may invite people other than those people referred to in paragraph 13 above to address it, discuss issues of local concern and/or answer questions. It may for example wish to hear from residents, stakeholders and Members and officers in other parts of the public sector and may invite such people to attend. Attendance is optional.

15. Call-in

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The call-in procedure is dealt with separately at Part 4 Section H of the Constitution, immediately following these Overview and Scrutiny Procedure Rules.

16. Councillor Call for Action (CCfA)

The Council has adopted a Protocol for handling requests by non-Committee Members that the Committee should consider any local government matter which is a matter of significant community concern. This procedure should only be a last resort once the other usual methods for resolving local concerns have failed. Certain matters such as individual complaints and planning or licensing decisions are excluded.

Requests for a CCfA referral should be made to the Democratic Services Manager. who will check with the Monitoring Officer that the request falls within the Protocol. The Councillor making the referral will be able to attend the relevant meeting of the Committee to explain the matter. Among other actions, the Committee may: (i) make recommendations to the Cabinet, Directors or partner agencies, (ii) ask officers for a further report, (iii) ask for further evidence from the Councillor making the referral, or (iv) decide to take no further action on the referral.

The Protocol is not included within this Constitution but will be subject to regular review by the Committee.

17. Procedure at Overview and Scrutiny Committee meetings and meetings of the Scrutiny Review Panels.

- (a) The Overview and Scrutiny Committee shall consider the following business as appropriate:
 - (i) apologies for absence;
 - (ii) urgent business;
 - (iii) declarations of interest;
 - (iv) minutes of the last meeting;
 - (v) deputations and petitions;
 - (vi) consideration of any matter referred to the Committee for a decision in relation to call-in of a key decision;
 - (vii) responses of the Cabinet to reports of the Committee;

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- (viii) business arising from Area Committees;
- (ix) the business otherwise set out on the agenda for the meeting.
- (b) A Scrutiny Review Panel shall consider the following business as appropriate:
 - (i) minutes of the last meeting;
 - (ii) declarations of interest;
 - (iii) the business otherwise set out on the agenda for the meeting.
- (c) Where the Overview and Scrutiny Committee or Scrutiny Review Panel has asked people to attend to give evidence at meetings, these are to be conducted in accordance with the following principles:
 - (i) that the investigation be conducted fairly and all members of the Overview and Scrutiny Committee and Scrutiny Review Panels be given the opportunity to ask questions of attendees, to contribute and to speak;
 - (ii) that those assisting the Overview and Scrutiny Committee or Scrutiny Review Panel by giving evidence be treated with respect and courtesy;
 - (iii) that the investigation be conducted so as to maximise the efficiency of the investigation or analysis; and
 - (iv) that reasonable effort be made to provide appropriate assistance with translation or alternative methods of communication to assist those giving evidence.
- (d) Following any investigation or review, the Overview and Scrutiny Committee or Scrutiny Review Panel shall prepare a report, for submission to the Cabinet and shall make its report and findings public.

17A. Declarations Of Interest Of Members

- (a) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a disclosable pecuniary interest or a prejudicial interest as referred to in Members' Code of Conduct in any matter under consideration, then the member shall declare his or her interest at the start of the meeting or as soon

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as the interest becomes apparent. The member may not participate or participate further in any discussion of the matter or participate in any vote or further vote taken on the matter at the meeting and must withdraw from the meeting until discussion of the relevant matter is concluded unless that member has obtained a dispensation from the Council's Standards Committee.

- (b) If a member of the Overview and Scrutiny Committee or Scrutiny Review Panel has a personal interest which is not a disclosable pecuniary interest nor a prejudicial interest, the member is under no obligation to make a disclosure at the meeting but may do so if he/she wishes.

18. The Party Whip

Scrutiny is intended to operate outside the party whip system. However, when considering any matter in respect of which a Member of scrutiny is subject to a party whip the Member must declare the existence of the whip and the nature of it before the commencement of the Committee/Panel's deliberations on the matter. The Declaration, and the detail of the whipping arrangements, shall be recorded in the minutes of the meeting.

The expression "party whip" can be taken to mean: "Any instruction given by or on behalf of a political group to any Councillor who is a Member of that group as to how that Councillor shall speak or vote on any matter before the Council or any committee or sub-committee, or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote in any particular manner."

19. Matters within the remit of more than one Scrutiny Review Panel

Should there be any overlap between the business of any Scrutiny Review Panels, the Overview and Scrutiny Committee is empowered to resolve the issue.

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PROTOCOL COVERING OVERVIEW AND SCRUTINY COMMITTEE (OSC)

1. INTRODUCTION

- 1.1 A key objective of Haringey's Governance Review 2010/11 was to ensure that the Overview and Scrutiny function can help the Council to make key decisions and develop policy in a useful and effective manner.
- 1.2 The Terms of Reference for the OSC is stated in the Council's Constitution (Part 3 Section C). The purpose of this protocol is to set out in detail the process by which the OSC will function.
- 1.3 This document will be subject to regular review along with other governance arrangements, to ensure that it remains updated in the light of experience.

2. AIMS OF THE OVERVIEW AND SCRUTINY COMMITTEE

- 2.1 To provide a framework within which the work of the Council can be scrutinised in a constructive way that adds value to the Council's performance.
- 2.2 To help the Council to achieve its objectives by identifying areas for achieving excellence, and to carry out a scrutiny which identifies what needs to be done to improve the situation.
- 2.3 Not to duplicate work carried out by the Council, but provide an objective view of what needs to be done to improve the quality and cost effectiveness of services provided to local people.

3. RESPONSIBILITIES

- 3.1 The OSC can scrutinise any matter which affects the authority's area or its residents' wellbeing.
- 3.2 The Local Government Act 2000, the Health and Social Care Act 2001, the Local Government & Public Involvement in Health Act 2007, and the Police and Justice Act 2006 give the OSC the power to:
 - (i) Review and scrutinise decisions made or actions taken in connection with the discharge of any of the functions of the Executive or Full Council;
 - (ii) Review and scrutinise local NHS-funded services, and to make recommendations to reduce health inequalities in the local community;
 - (iii) Review and scrutinise Crime Reduction Partnerships;¹
 - (iv) Make reports and recommendations on any issue affecting the authority's area, to the Full Council, its Committees or Sub-Committees, the Executive, or other appropriate external body;

¹ Section 19 of the Police and Justice Act 2006

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- (v) “Call In” for reconsideration a decision made by the Executive;
- (vi) Require information from relevant partner authorities;²
- (vii) Give notice to a relevant partner authority that they must have regard to scrutiny reports and recommendations on any local improvement targets.³

- 3.3 Scrutiny recommendations shall be responded to by the appropriate body within 2 months of receiving the recommendations.⁴ Where a response is requested from NHS-funded bodies, the response shall be made within 28 days.⁵
- 3.4 The OSC shall be responsible for scrutinising the draft Treasury Management Strategy Statement (TMSS) annually before its adoption by full Council, in accordance with the Council’s Constitution (Part 4 Section I).
- 3.5 The OSC shall respond to a Councillor Call for Action (CCfA) referral, which will be handled in accordance with the Council’s Constitution (Part 4 Section G).

Scrutiny Review Panels

- 3.6 The Overview and Scrutiny Committee shall establish 4 standing Scrutiny Review Panels, to examine designated public services.
- 3.7 The Overview and Scrutiny Committee shall determine the terms of reference of each Scrutiny Review Panel. If there is any overlap between the business of the Panels, it is the responsibility of the Overview and Scrutiny Committee to resolve this issue.
- 3.8 Areas which are not covered by the 4 standing Scrutiny Review Panels shall be the responsibility of the main Overview and Scrutiny Committee.

4. MEMBERSHIP AND CHAIR

- 4.1 The Overview and Scrutiny Committee shall comprise 5 members, and be politically proportionate as far as possible. The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters. The membership shall be agreed by the Group Leaders, Chief Executive and Monitoring Officer, and ratified each year at the Annual Council Meeting.
- 4.2 The chair of the OSC shall be a member of the majority group. The vice-chair shall be a member of the largest minority group. These appointments shall be ratified each year at the Annual Council Meeting.

Scrutiny Review Panels

² Section 121 of the Local Government and Public Involvement in Health Act 2007

³ Section 122(21C) of the Local Government and Public Involvement in Health Act

⁴ Ibid section 122 (21B)

⁵ Regulation 3 of Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002

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- 4.3 The chair of each Scrutiny Review Panel shall be a member of the OSC, and shall be determined by the OSC at their first meeting.
- 4.4 It is intended that each Scrutiny Review Panel shall be comprised of between 3 and 7 members, and be politically proportionate as far as possible. It is intended that other than the chair, the other members are non-executive members who do not sit on the OSC.
- 4.5 Each Scrutiny Review Panel shall be entitled to appoint up to three non-voting co-optees.
- 4.6 If there is a Children and Young People's Scrutiny Review Panel, the membership shall include the statutory education representatives of OSC. It is intended that the education representatives would also attend the Overview and Scrutiny Committee meetings where reports from a relevant Scrutiny Review Panel are considered.

5. MEETING FREQUENCY AND FORMAT

- 5.1 The intention is that OSC shall hold 6 scheduled meetings each year. One meeting, at the start of the civic year, shall agree the annual work programme of the OSC. One meeting, in January, shall consider the budget scrutiny reports from each Scrutiny Review Panel. The remaining meetings shall undertake the work programme and consider the reports from the Scrutiny Review Panels.
- 5.2 An extraordinary meeting of the OSC may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.3 The agenda and papers for OSC shall be circulated to all members and relevant partners at least 5 clear days before the meeting.
- 5.4 There shall be a standing item on OSC meeting agendas to receive feedback from Area Committees. Area Committee Chairs shall be able to attend OSC meetings, and ask questions.
- 5.5 Members of the Council may Call In a decision of the Executive, or any Key Decision made under delegated powers, within 5 working days of the decision being made. The full procedure is given in the Council's Constitution (Part 4 Section H).
- 5.6 Pre-decision scrutiny on forthcoming Cabinet decisions shall only be undertaken at scheduled OSC meetings, in adherence with the Council's Forward Plan.

Scrutiny Review Panels

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- 5.7 It is intended that each Scrutiny Review Panel shall hold 4 scheduled meetings each year.
- 5.8 An extraordinary meeting of a Scrutiny Review Panel may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.9 The agenda and papers for Scrutiny Review Panels shall be circulated to all members and relevant partners at least 5 clear days before the meeting.

6. PROCESS FOR CABINET INVOLVEMENT

- 6.1 The OSC shall develop recommendations for arrangements to focus its resources and time available on effective scrutiny of the Cabinet, within the guidance of this protocol. It is not intended that this will include submitting written questions to Cabinet members, in advance of an OSC meeting. The recommended arrangements shall be jointly discussed with the Cabinet prior to the first meeting of OSC.
- 6.2 The Leader of the Council and Chief Executive shall be invited to OSC once a year, at the meeting when the Committee's work programme is set. This shall be an opportunity to jointly discuss the Council's priorities for the next year.
- 6.3 The Leader/ Cabinet Member attending an OSC or Scrutiny Review Panel meeting may be accompanied and assisted by any service officers they consider necessary. The Member may invite an officer attending to answer a question on their behalf.

7. THE OSC WORK PROGRAMME

- 7.1 The Council's Policy, Intelligence and Partnerships Unit shall coordinate the work programme of the OSC at the beginning of each civic year.
- 7.2 Any partner, member or service user may suggest an item for scrutiny. The OSC shall have regard to all such suggestions when they decide their work programme.
- 7.3 The OSC and Scrutiny Review Panels are able to request reports from the following areas to enable its scrutiny role, which shall be identified in the OSC's work programme:
 - (i) **Performance Reports;**
 - (ii) **One off reports** on matters of national or local interest or concern;
 - (iii) Issues arising out of **internal and external assessment;**
 - (iv) Issues on which the Cabinet or officers would like **the Committee's views or support;**
 - (v) Reports on **strategies and policies** under development;
 - (vi) **Progress reports** on implementing previous scrutiny recommendations accepted by the Cabinet or appropriate Executive body.

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7.4 In deciding their work programme for the year, the OSC and Scrutiny Review Panels shall determine how partnership bodies shall be scrutinised within the boundaries of scheduled meetings.

8. BUDGET SCRUTINY REVIEW

8.1 The budget shall be scrutinised by each Scrutiny Review Panel, in their respective areas. Their reports shall go to the OSC for approval. The areas of the budget which are not covered by the Scrutiny Review Panels shall be considered by the main OSC.

8.2 A lead OSC member from the largest opposition group shall be responsible for the co-ordination of the Budget Scrutiny process and recommendations made by respective Scrutiny Review Panels relating to the budget.

8.3 To allow the OSC to scrutinise the budget in advance of it formally being set and convey those recommendations to the Cabinet, the following timescale is suggested:

- **Scrutiny Review Panel Meetings: May to November**
Each Scrutiny Review Panel shall undertake budget scrutiny in their respective areas, to be overseen by the lead member referred to in paragraph 9.2. Between May and November, this shall involve scrutinising the 3-year Medium Term Financial Plan approved at the budget-setting full Council meeting in February.
- **Cabinet report on the new 3-year Medium Term Financial Plan to members of the OSC: December**
The Cabinet shall release their report on the new 3-year Medium Term Financial Plan to members of the OSC, following their meeting to agree the proposals in December.
- **Scrutiny Review Panel Meetings: January**
Overseen by the lead member referred to in paragraph 9.2, each Scrutiny Review Panel shall hold a meeting following the release of the December Cabinet report on the new 3-year Medium Term Financial Plan. Each Panel shall consider the proposals in this report, for their respective areas, in addition to their budget scrutiny already carried out. The Scrutiny Review Panels may request that the Cabinet Member for Finance and Sustainability and/or Senior Officers attend these meetings to answer questions.
- **OSC Meeting: January**
Each Scrutiny Review Panel shall submit their final budget scrutiny report to the OSC meeting in January containing their recommendations/proposal in respect of the budget for ratification by the OSC.
- **Cabinet Meeting: February**

Appendix B

The recommendations from the Budget Scrutiny process, ratified by the OSC, shall be fed back to Cabinet. As part of the budget setting process, the Cabinet will clearly set out its response to the recommendations/ proposals made by the OSC in relation to the budget.

Overview & Scrutiny Remits and Membership 2017/18

| Scrutiny Body | Areas of Responsibility | Cabinet Links |
|---|--|---|
| <p>Overview & Scrutiny Committee</p> <p style="text-align: center;">Cllrs Wright (Chair), Connor (Vice Chair), Gallagher, Hearn, Ibrahim,</p> <p>The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters</p> | Communications; Corporate policy and strategy; Council performance; External partnerships; Strategic transport; Growth and inward investment; Capital strategy | Cllr Kober, Leader of the Council |
| | Customer Services; Customer Transformation Programme; Leisure Centres. | Cllr Ejofor, Deputy Leader and Cabinet Member for Customer Services |
| | Council finances and budget | Cllr Arthur, Cabinet Member for Finance and Health |
| | Equalities; Voluntary sector; Community Strategy | Cllr Ayisi, Cabinet Member for Communities |
| | Corporate programme; Council IT shared services; Procurement & commercial partnerships; Corporate governance; Shared Service Centre; Council HR & staff wellbeing; Accommodation Strategy; Community buildings; Corporate property | Cllr Demirci, Cabinet Member for Corporate Resources |
| | Growth strategy delivery; Social inclusion | Cllr Goldberg, Cabinet Member for Economic Development, Social Inclusion and Sustainability |
| | Libraries; Culture | Cllr Vanier, Cabinet Member for Adult Social Care and |

| Scrutiny Body | Areas of Responsibility | Cabinet Links |
|---|--|---|
| | | Culture |
| Adults & Health Scrutiny Panel Cllrs Connor (Chair), Adamou, Beacham, Berryman, Griffith, Mitchell, Ozbek | Public Health; Health devolution pilots; Health and social care integration & commissioning; Working with CCG and NHS | Cllr Arthur, Cabinet Member for Finance and Health |
| | Adult Social Care; Safeguarding adults; Adults with disabilities and additional needs | Cllr Vanier, Cabinet Member for Adult Social Care and Culture |
| | Tackling unemployment and worklessness; Adult learning and skills | Cllr Goldberg, Cabinet Member for Economic Development, Social Inclusion and Sustainability |
| Children & Young People Scrutiny Panel Cllrs Hearn (Chair), M Blake, Elliott, Mallett, Morris, Rice, plus the statutory education representatives of OSC | Schools and education; Safeguarding children; Early years and child care; Adoption and fostering; Looked-after children; Children with disabilities and additional needs; Children to adult social care transition | Cllr Weston, Cabinet Member for Children and Families |
| | Post 16 education | Cllr Goldberg, Cabinet Member for Economic Development, Social Inclusion and Sustainability |
| | Youth services and youth offending | Cllr Ayisi, Cabinet Member for Communities |

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|---|--|--|
| Environment & Community Safety Scrutiny Panel Cllrs Gallagher (Chair), B Blake, Carter, Gunes, Hare, Jogee, Stennett | Recycling, waste and street cleaning; Highways; Parking; Parks and open spaces; Leisure and leisure centres; Licensing (environmental and HMO); Enforcement (environmental and planning) | Cllr Ahmet, Cabinet Member for Environment |
| | Community safety; Engagement with the Police; Tackling antisocial behaviour; Violence Against Women and Girls | Cllr Ayisi, Cabinet Member for Communities |
| Housing & Regeneration Scrutiny Panel Cllr Ibrahim (Chair), Bevan, Brabazon, Engert, J Mann, Newton | Regeneration in Tottenham; Planning policy; Planning applications & development management; Building Control; Housing Investment Programme; Housing strategy and delivery; Partnerships with Homes for Haringey & social landlords | Cllr Strickland, Cabinet Member for Housing, Regeneration and Planning |
| | Regeneration in Wood Green; Sustainability and carbon reduction | Cllr Goldberg, Cabinet Member for Economic Development, Social Inclusion and Sustainability |
| If there is any overlap between the business of the Panels, it is the responsibility of the OSC to resolve the issue. Areas which are not covered by the 4 standing Scrutiny Panels shall be the responsibility of the main OSC. | | |

Report for: Children and Young People's Scrutiny Panel – 26 June 2017

Title: Work Programme Development 2017-18

Report authorised by: Michael Kay, Democratic Services and Scrutiny Manager

Lead Officer: Robert Mack, Principal Scrutiny Support Officer
Tel: 020 8489 2921, e-mail: rob.mack@haringey.gov.uk

Ward(s) affected: N/A

**Report for Key/
Non Key Decision:** N/A

1. Describe the issue under consideration

1.1 This report reports on the development of the Panel's work plan for 2017/18.

2. Recommendations

2.1 That the Panel agree that the areas outlined in Appendix A be prioritised for inclusion in the 2017/18 scrutiny work programme.

2.2 That the Overview and Scrutiny Committee be asked to endorse 2.1 above at its meeting on 17 July 2017.

3. Reasons for decision

3.1 Each scrutiny panel is required to develop a work plan on the areas and issues that it wishes to look at for the year for recommendation to the Overview and Scrutiny Committee. In putting this together, they need to have regard to their capacity to deliver the programme and officers' capacity to support them in that task.

4. Approach

4.1 Prior to the end of the previous municipal year, the Overview and Scrutiny Committee (OSC) agreed that there would be little value in holding another 'Scrutiny Café' event with stakeholders given each panel had already identified work it could undertake this year. As this is the final municipal year of this administration, it is proposed that the Panel focus its efforts on completing these areas of work rather than developing new ones that may not be completed before the 2018 election.

4.2 Panel chairs will also continue to hold briefing sessions on Corporate Priorities with priority, performance and finance leads to support strategic understanding and enable work programmes to be linked to corporate priorities.

5. Background – Good scrutiny practice

5.1 Developing an effective work programme is the bedrock of an effective scrutiny function. The careful selection and prioritisation of work is essential if the scrutiny function is to be successful and add value. A summary of what needs to be done to develop a successful work programme is provided below.

An effective scrutiny work programme should reflect a balance of activities:

- Holding the Executive to account;
- Policy review and development – reviews to assess the effectiveness of existing policies or to inform the development of new strategies;
- Performance management – identifying under-performing services, investigating and making recommendations for improvement;
- External scrutiny – scrutinising and holding to account partners and other local agencies providing key services to the public; and
- Public and community engagement – engaging and involving local communities in scrutiny activities and scrutinising those issues which are of concern to the local community.

Key features of an effective work programme:

- A member led process, short listing and prioritising topics – with support from officers – that:
 - Reflects local needs and priorities – issues of community concern as well as Corporate Plan and Medium Term Financial Strategy priorities;
 - Prioritises topics for scrutiny that have most impact or benefit;
 - Involves local stakeholders; and
 - Is flexible enough to respond to new or urgent issues.
- 5.2 Depending on the selected topic, and planned outcomes, scrutiny work will be carried out in a variety of ways, using various formats. This will include a variety of one-off reports. In accordance with the scrutiny protocol, the OSC and Scrutiny Panels will draw from the following to inform their work:
- Performance Reports;
 - One off reports on matters of national or local interest or concern;
 - Issues arising out of internal and external assessment (e.g. Ofsted, Care Quality Commission);
 - Reports on strategies and policies under development, or other issues on which the Cabinet or officers would like scrutiny views or support; and
 - Progress reports on implementing previous scrutiny recommendations accepted by the Cabinet or appropriate Executive body.

- 5.3 In addition, in-depth scrutiny review work is an important aspect of work and provides opportunities to thoroughly investigate topics and to make improvements. Through the gathering and consideration of evidence from a wide range of sources, this type of work enables more robust and effective challenge, as well as an increased likelihood of delivering positive outcomes. In depth reviews should also help engage the public, and provide greater transparency and accountability.
- 5.4 It is nevertheless important that there is a balance between depth and breadth of work undertaken so that resources can be used to their greatest effect.

6. Contribution to strategic outcomes

- 6.1 The contribution of scrutiny to the corporate priorities will be considered routinely as part of the OSC's work.

7. Statutory Officers comments

Finance and Procurement

- 7.1 There are no financial implications arising from the recommendations set out in this report. Should any of the work undertaken by Overview and Scrutiny generate recommendations with financial implications these will be highlighted at that time.

Legal

- 7.2 There are no immediate legal implications arising from the report.
- 7.3 In accordance with the Council's Constitution, the approval of the future scrutiny work programme falls within the remit of the OSC.
- 7.4 Under Section 21 (6) of the Local Government Act 2000, an OSC has the power to appoint one or more sub-committees to discharge any of its functions. In accordance with the Constitution, the appointment of Scrutiny Panels (to assist the scrutiny function) falls within the remit of the OSC.
- 7.5 Scrutiny Panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each scrutiny panel produces must be approved by the Overview and Scrutiny Committee. Such reports can then be referred to Cabinet or Council under agreed protocols.

Equality

- 7.6 The Council has a public sector equality duty under the Equalities Act (2010) to have due regard to:
- Tackle discrimination and victimisation of persons that share the characteristics protected under S4 of the Act. These include the characteristics of age, disability, gender reassignment, marriage and civil

partnership, pregnancy and maternity, race, religion or belief, sex (formerly gender) and sexual orientation;

- Advance equality of opportunity between people who share those protected characteristics and people who do not;
- Foster good relations between people who share those characteristics and people who do not.

7.7 The Panel should ensure that it addresses these duties by considering them within its work plan, as well as individual pieces of work. This should include considering and clearly stating;

- How policy issues impact on different groups within the community, particularly those that share the nine protected characteristics;
- Whether the impact on particular groups is fair and proportionate;
- Whether there is equality of access to services and fair representation of all groups within Haringey;
- Whether any positive opportunities to advance equality of opportunity and/or good relations between people, are being realised.

7.8 The Panel should ensure equalities comments are based on evidence. Wherever possible this should include demographic and service level data and evidence of residents/service users views gathered through consultation.

8. Use of Appendices

Appendix A – Children and Young People’s and Community Safety Scrutiny Panel – Draft Work Plan for 2017/18

9. Local Government (Access to Information) Act 1985

N/A

Children and Young People’s Scrutiny Panel

Work Plan 2017-18

1. Scrutiny review projects; These will be dealt with through a combination of specific evidence gathering meetings that will be arranged as and when required and other activities, such as visits. It is very unlikely that there will be enough time to undertake more than two of these so a decision will need to be made on which of these to prioritise. Those areas not prioritised could instead be addressed through a “one-off” item at a scheduled meeting of the Panel if need be. These issues will be subject to further development and scoping.

| Project | Comments | Priority |
|--------------------------------|---|----------|
| <p>Refugee children</p> | <p>As part of the work planning process for 2016/17, it was proposed that the Panel undertake a short review on Haringey’s response to the new role of local authorities in supporting refugee and asylum seeker children and, in particular, the new regionalised structure for this. This refers to the setting up of the National Transfer Scheme (NTS), which was launched on 1 July 2016. This is a new voluntary transfer arrangement between local authorities for the care of unaccompanied asylum seeker children (UASC) who arrive in the UK. The aim of the scheme is to encourage all local authorities to volunteer to support UASC in order to ensure that there is a more equitable distribution of them across the UK. In particular, London boroughs had previously been making a very large contribution to looking after UASC, looking after 45% on 31 March 2015. Each region is now expected to take 0.07% of its general child population.</p> <p>Haringey is part of the London region. If a child presents in a Council area with low numbers of UASC within it (i.e. beneath 0.07% of its general child population), the expectation is that they will stay within that area. If the area already has high numbers, then the child is transferred within the region unless the region already has high numbers, when the expectation is that he/she will be transferred to a region with lower numbers. Haringey was already part of a well-established rota to manage the</p> | |

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| | <p>support and resettlement of UASC with the Association of London Directors and the London Asylum Seekers Consortium. The majority of London boroughs are part of this coordinated approach to supporting UASC as they arrive in the UK.</p> <p>Haringey has committed to meet the 0.07% threshold that has been set by the NTS. The figure is monitored closely with regular updates given to the Council’s Corporate Parenting Advisory Committee. Figures for the end of May showed that there were 38 UASC, which equates to 0.06% in terms of the quota. 0.07% and the maximum under the quota system would equate to 42 UASC.</p> | |
| <p>Care Leavers</p> | <p>Local authorities have a duty to ensure that the children and young people in their care are successful in education and equipped with the necessary tools to make good choices regarding their future aspirations. There is also a duty to ensure care leavers settle into suitable and sustainable accommodation and have the life skills that are necessary to manage independence.</p> <p>Support is provided for young people to remain in education and college courses. Each young person in care has a Personal Education Plan (PEP) that accompanies them through care. There is an annual event to celebrate the achievements of children in care and leaving care, which is combined with highlighting career and training opportunities. There are close working partnerships with schools, colleges, and post 16 providers. Regular reviews are undertaken by Personal Advisers and Social Workers of young people who may be at risk of becoming a “NEET” (not in education, employment or training) and a range of support can be offered. Regular employability sessions are provided as part of plans to prepare care leavers for independent living. A comparatively high percentage of Haringey care leavers go onto university and specific guidance and information is also provided for them on accessing the workplace, career options and career planning.</p> <p>Care leavers can have many challenges including accessing housing, finances, family contact, education and the prospect of living independently. Support advice and encouragement are provided by social workers and personal advisors. Specific assistance is provided on housing and accommodation. For those under the age of 18, the most likely type of accommodation they will be placed in will be with a</p> | |

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| | <p>foster carer and as part of their family. At 16, care leavers may also be living in semi-independent provision and will be developing their life skills so that they can move onto living independently from 21. From 18, care leavers have a range of housing options they can consider as part of their independent living. They can;</p> <ul style="list-style-type: none"> • Remain with their foster carers under staying put arrangements; • Move to semi-independent provision; or • Move to their permanent accommodation. <p>Tenancy and practical workshops are provided for care leavers who are entering permanent accommodation to prepare them for this. In addition, there are also two transitional houses.</p> <p>The new Children and Social Work Act of 2017, which became law in April, has introduced two new duties for local authorities in respect of care leavers;</p> <ul style="list-style-type: none"> • Every Local Authority is required to publish their local offer for care leavers and ensure that this provision is regularly reviewed in consultation with them; • Personal advisers now need to be provided for all care leavers up to the age of 25. The current requirement is up to the age of 21, except for those young people who are still being assisted by the local authority in training or university education, where the age limit is 25. <p>A Haringey pledge for children and young people in care is in the process of being finalised. This is an agreement by the Council, as corporate parent, to provide a range of support to promote the health, well-being and aspirations of children and young people in care. It is being drawn up in consultation with Aspire, the borough's children in care Council and will complement the London wide pledge. A number of the provisions within the pledge will be particularly relevant to care leavers, such as those in respect of education, training and effective preparation for independent living.</p> | |
| <p>Restorative Justice</p> | <p>Restorative justice brings together those harmed by a crime or conflict and those responsible for the harm, enabling all of those affected to play a part in repairing the harm and finding a way forward. This can either be done directly, through face-to-face meetings, or indirectly by messages or letters being passed between the victim and offender via a facilitator. It requires the active consent and</p> | |

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| | <p>engagement of both the offender and the victim. Restorative justice can be used to divert children before they enter the youth justice system and can also be used as part of a formal youth justice disposal.</p> <p>It is part of the wider field of restorative practice, which can be used anywhere to prevent conflict, build relationships and repair harm by enabling people to communicate effectively and positively. Restorative practice is increasingly being used in schools and children’s services and can involve both a proactive approach to preventing harm and conflict and activities that repair harm where conflicts have already arisen. Family therapy and family group conferences are examples of the use of restorative practice in children’s social care.</p> <p>There are a number of areas which have been suggested as areas that could be covered by a review on this issue including;</p> <ul style="list-style-type: none"> • Current use of restorative justice and how it could be extended; • Best practice examples elsewhere; and • Increasing take up and exposure amongst black and minority ethnic communities and especially young black men. <p>Proposals are currently in the process of being developed by both the Youth Justice Board and the Early Help Partnership to extend the use of restorative justice and these are likely to be ready for discussion in December/January. It is therefore suggested that, if prioritised, work on this issue be scheduled for later in the year.</p> | |
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| <p>2. “One-off” Items; These will be dealt with at scheduled meetings of the Panel. The following are suggestions for when particular items may be scheduled.</p> | |
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| Date of meeting | Potential Items |
|-------------------------|--|
| 29 June 2017 | <ul style="list-style-type: none"> • Cabinet Member Questions; Cllr Weston (Children and Families) and Cllr Ayisi (Communities) • Work Planning. To agree the work plan for the Panel for this year. • Terms of Reference • CAMHS provision for BAME young people and, in particular, those who come into contact with the youth justice system |
| 5 October 2017 | <ul style="list-style-type: none"> • Financial Monitoring; To receive an update on the financial performance relating to Corporate Plan Priority 1. • Budget savings - Progress in delivering the savings and their impact upon service delivery. • Update on implementation of the recommendations of the Panel’s review on Disproportionality within the Youth Justice System |
| 6 November 2017 | <ul style="list-style-type: none"> • Cabinet Member Questions • Chair of LSCB & Annual Report |
| 18 December 2017 | <ul style="list-style-type: none"> • Budget scrutiny |
| 8 March 2018 | <ul style="list-style-type: none"> • Educational Attainment Performance; To report on educational attainment and performance for different groups, |

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| | <p>including children with SENDs. Data on performance broken down into different groups, including children with SENDs, as well as ethnicity, age, household income etc. To include reference to any under achieving groups.</p> <ul style="list-style-type: none">• Ethnic minority education attainment |
|--|---|

TBA:

- Private fostering;
- Adoption and Special Guardianship Payments - Impact of the implementation of the refreshment of the payment policy;
- New Models of Care - Progress with the development of new models;
- Schools and Learning - Progress with the implementation of the budget proposals;
- Action to address the recent increase in emotional and behavioural issues reported amongst children in primary schools, as referred to in the Panel's review on disproportionality within the youth justice system.



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| MEETING: | Children and Young People's Scrutiny Panel |
| DATE: | Thursday 29 th June 2017 |
| TITLE: | Child and Adolescent Mental Health: Access for Black, Asian and Minority Ethnic Children and Young People |
| LEAD DIRECTOR/ MANAGER: | Rachel Lissauer , Acting Director of Commissioning, Haringey Clinical Commissioning Group Charlotte Pomery, Director of Commissioning, Haringey Council |
| AUTHOR: | Catherine Swaile, Vulnerable Children and Young People's Joint Commissioning Manager |
| CONTACT DETAILS: | Email: Catherine.swaile@haringeyccg.nhs.uk Telephone: 0203 6882712 |

SUMMARY:

This paper provides an interim briefing on the work to ensure equality of access to Child and Adolescent Mental Health Services (CAMHS) as part of CAMHS Transformation. It provides a summary of the data gathered so far, and how Haringey providers are working with Haringey CCG and Haringey Council to improve access and tackle mental health stigma within local communities. It also provides an update on how CAMHS are working with Haringey Youth Offending Service to address mental health issues within the Black, Asian and Minority Ethnic (BAME) population. However, it is by no means an exhaustive response to the huge issue of addressing mental health concerns within the range of Haringey's diverse communities and this work will continue to develop over the life of the five year CAMHS Transformation Plan.

The Lammy Review is due to be published in September 2017, which is an independent review into race and the criminal justice system. We fully anticipate that the findings will be of relevance to Haringey and early indications are that mental health will be an area that will be closely examined in the course of this review. Following this publication and the updating of the audit into the ethnicity of the CAMHS caseload, further information will be published on how we intend to address any arising issues as part of our CAMHS Transformation Plan Refresh.

SUPPORTING PAPERS:

- Haringey Child and Adolescent Mental Health Services Transformation Plan submitted to Health and Wellbeing Board on 8 December 2016.
<http://www.minutes.haringey.gov.uk/documents/s89612/13.2%20Haringey%20CAMHS>

RECOMMENDED ACTION:

The Panel is asked to note the content of the report and support the continued work to improve access to CAMHS for children and young people from BAME communities.

Objective(s) / Plans supported by this paper:

Haringey CAMHS Transformation Plan supports implementation of the following key local policy documents:

- Haringey Health and Wellbeing Strategy (Priority Three)
- Haringey Council Corporate Plan Building a Stronger Haringey Together (Priority One)
- Haringey CCG Plan on a Page (Objectives One, Two and Three)
- Haringey's Mental Health and Wellbeing Framework (Priority Two)

Patient & Public Involvement (PPI):

- Children and young people and parents and carers remain involved in the implementation of the CAMHS Transformation Plan and the development of many of the local priority schemes.

Equality Analysis:

- The CAMHS Transformation Plan seeks to improve equality of access for all children and young people in need to child and adolescent mental health services. This briefing specifically addresses areas identified in the Plan relating to equality issues.

Resource Implications:

- NHS England has made available significant additional investment in order to improve access to Child and Adolescent Mental Health Services. National targets include increasing the numbers of those accessing provision, and decreasing waiting times.

Child and Adolescent Mental Health: Access for Black, Asian and Minority Ethnic Children and Young People

1. EXECUTIVE SUMMARY

The 2015 CAMHS Review and subsequent Haringey CAMHS Transformation Plan identified an under-representation of Black, Asian and Minority Ethnic (BAME) children and young people in services. Subsequently we have initiated work to better engage BAME communities, this has involved liaison between CAMHS and religious and faith groups, targeting of Schools within the East of the Borough and promotion of the self-referral advice service, Choices. As we approach the two year mark from our initial data gathering exercise we are preparing to re-audit the caseload over the summer to get up to date figures and measure progress.

2. INTRODUCTION

Haringey has a very diverse population, so it is important to examine the demographic profile of service users against that of the population to ensure that no group are either over or under-represented in services. This was completed as part of the 2015 CAMHS Review. We are planning on running the analysis again across all of our CAMHS providers in the summer in order to see if this has changed. In addition we routinely monitor the Barnet, Enfield and Haringey Mental Health Trust for ethnicity and the latest figures are included in section 3. This will soon be available routinely from all providers as part of changes to reporting requirements within all contracts.

3. DATA

3.1 Data recording

Across the aggregated service figures for Haringey in 2014/15 ethnicity was recorded in 69% of cases, not stated in 7% and not known in 24% of cases. The introduction of the new national CAMHS minimum data set is supporting providers in resolving the issue of non-recording of ethnicity. Accordingly we have seen an increase in recording numbers, Barnet, Enfield and Haringey Mental Health Trust (BEH) for example, which in the audit recorded that in 25% of its cases ethnicity was unknown are now recording only 16% cases with unknown ethnicity. The Trust remains at 7% not stated; which is where the young person has chosen not to provide their ethnicity.

3.2 2015 Audit

From the data recorded in the 2015 audit which took into account access across all CAMHS providers for the borough, the service profile matched very closely with the latest available demographic data (Census 2011) across the majority of ethnicity groupings and it is incredibly positive that children and young people are accessing services from across the diverse communities within Haringey.

The largest variance demonstrated an under-representation of Black African children and young people in services as demonstrated in the table below (Figure 1).

Figure 1: Haringey CAMHS caseload ethnicity applied to Census data, 2011

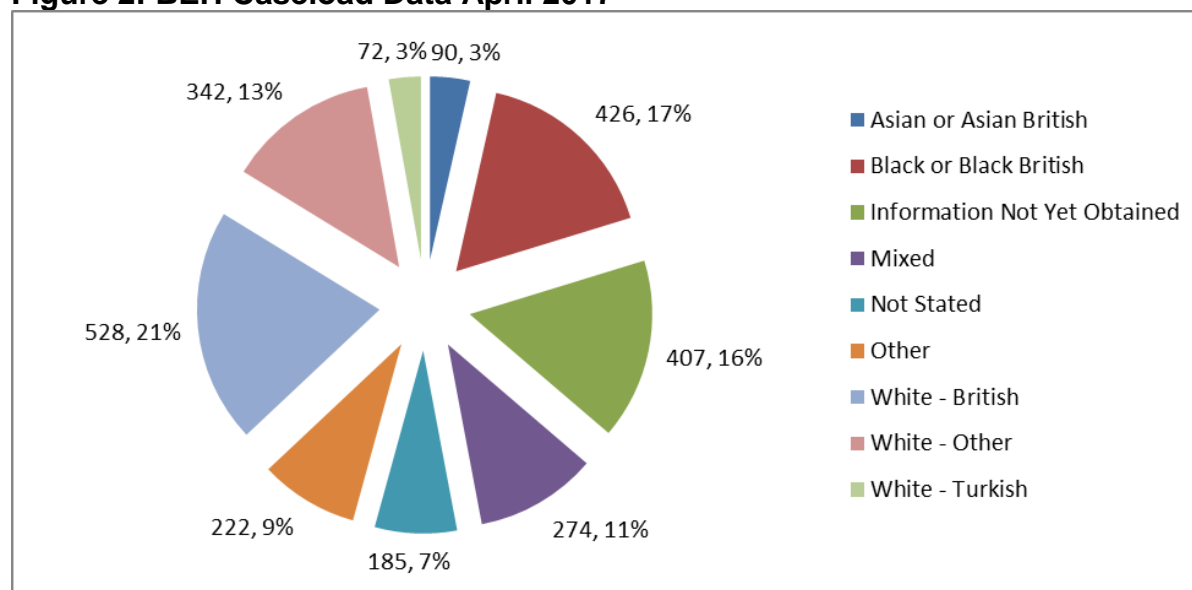
| 0-17 inclusive | Haringey | Population Percentage | Service Percentage | Variance |
|---|----------|-----------------------|--------------------|----------|
| All categories: Ethnic group | 57,670 | 100% | 100% | 0% |
| White: English/Welsh/Scottish/Northern Irish/British | 16,673 | 29% | 30% | 1% |
| White: Irish | 451 | 1% | 2% | 1% |
| White: Gypsy or Irish Traveller | 174 | 0% | 0% | 0% |
| White: Other White | 10,193 | 18% | 18% | 1% |
| Mixed/multiple ethnic group: White and Black Caribbean | 2,604 | 5% | 6% | 2% |
| Mixed/multiple ethnic group: White and Black African | 1,316 | 2% | 1% | -1% |
| Mixed/multiple ethnic group: White and Asian | 1,722 | 3% | 1% | -2% |
| Mixed/multiple ethnic group: Other Mixed | 2,351 | 4% | 8% | 4% |
| Asian/Asian British: Indian | 698 | 1% | 0% | -1% |
| Asian/Asian British: Pakistani | 505 | 1% | 0% | 0% |
| Asian/Asian British: Bangladeshi | 1,463 | 3% | 1% | -2% |
| Asian/Asian British: Chinese | 576 | 1% | 0% | -1% |
| Asian/Asian British: Other Asian | 1,504 | 3% | 2% | -1% |
| Black/African/Caribbean/Black British: African | 7,734 | 13% | 7% | -7% |
| Black/African/Caribbean/Black British: Caribbean | 3,927 | 7% | 11% | 4% |
| Black/African/Caribbean/Black British: Other Black | 2,894 | 5% | 5% | 0% |
| Other ethnic group: Arab | 593 | 1% | 0% | -1% |
| Other ethnic group: Any other ethnic group | 2,292 | 4% | 8% | 4% |

The limitations of this data are that they are based on 2011 population figures, and given migration in and out of the Borough, it is impossible to say how accurate these demographics currently are.

3.3 Current Data (April 2017)

On the basis of the audit, Barnet, Enfield and Haringey Mental Health Trust in collaboration with Mind in Haringey started work to better engage with faith and community groups, to promote emotional wellbeing within some of the communities in Haringey which are under-represented in service provision and to examine some of the reasons behind the variance in access. Current BEH service level data shows a variance of only 3% from the 2011 population figures for the Black British cohort, though the figures routinely collected by the Trust are not as precise as those available in the audit, and do not give a full picture of provision across the boroughs as they do not include children and young people accessing other providers. The Trust is, however, the largest CAMHS provider operating in Haringey and this data is therefore significant. Data collected from the Trust is displayed as Figure 2.

Figure 2: BEH Caseload Data April 2017



Additionally the CAMHS Review identified that there are proportionally fewer children and young people accessing services from the most deprived areas in the Borough and that work needed to be done to target referrers and families in these areas, especially in Black/Black British African communities who are under-represented in provision. Barnet, Enfield and Haringey Mental Health Trust is working with Mind in Haringey to engage with community and religious leaders to improve awareness and engagement with services.

Choices is showing good progress at engaging those in the more deprived areas of the borough with over 50% of referrals coming from Tottenham. There is more to do to encourage self-referrals and to ensure wider access to this service. Significant work has been done by the Trust in partnership with Northumberland Park School to promote emotional wellbeing and reduce stigma around mental health issues. Part of this work has been a participation event in March 2017 which involved Haringey school children watching a play 'I am Beast' with mental health themes and having workshops on mental health, with a discussion and question and answer session after the performance. This event was organised in a partnership between Sparkle & Dark, the company behind I AM BEAST and schools in Haringey, Haringey CAMHS, Haringey CHOICES, Young Minds, University of East London and The Pleasance Theatre, part funded by Arts Council England and The Wellcome Trust. It was a very

successful event aimed at de-stigmatising mental health, and getting feedback from young people.

4. CHILDREN AND YOUNG PEOPLE WITHIN THE YOUTH JUSTICE SYSTEM

Haringey has been one of only ten local authorities to have a CAMHS Liaison and Diversion worker for children and young people working to assess the mental health needs of those coming into contact with the youth justice system. This programme is now being rolled out nationally and additional resource has also been identified for Haringey. We have mapped the pathway and are investing in additional psychological resource within youth justice services, as well as training for the adult liaison and diversion workers who provide out of hours support so that they are confident around childhood diagnoses and consent and capacity issues.

The new model includes 2.3 whole time equivalent staff from BEH working within the Youth Justice Service to provide Liaison and Diversion and interventions for those within the youth justice pathway. We are working closely with Enfield in the planning for liaison and diversion as the closure by the Metropolitan police of the Enfield custody suite has resulted in more Enfield residents attending Wood Green Custody Suite. This also provides greater cover to the custody suite as it will be split between the Haringey and Enfield liaison and diversion workers. The additional staff added to the Haringey team will provide brief interventions, training for YOS workers and better liaison with CAMHS for those on the YOS caseload.

5. CONCLUSION

As outlined above, we have initiated work to improve access to CAMHS provision for Black/Black British African children and young people through increased work with communities in the East of the Borough, notably through work with faith communities and outreach through schools. However we are planning to re-audit the caseload in order to monitor progress, and identify any emerging issues.

6. RECOMMENDATIONS

The Panel is asked to note the content of the report and support the continued work to improve access to CAMHS for BAME communities.